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| Objective |
| I am looking for a full time job. |

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| Education |
| 2012 English Course  Djerriwarrh English School  Sunshine, Victoria  2008 Year 12  Sunshine College  Sunshine, Victoria |

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| Work Experience | |
| 2012 Chef  Gold Leaf Restaurant, Sunshine    Duties   * Take orders * Cook food * Clean the kitchen   2010 Sales Assistant  Big W, Sunshine  Duties   * Help customers * Stacking the shelves | |
| Referees | |
| Jane Dau John Snow  Manager  Gold Leaf Restaurant  287 Hampshire Rd.  Sunshine, Victoria  03 9308 7524 | John Snow  Store Manager  Big W  24 Devonshire Road  Sunshine, Victoria  03 9250 4578 |
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Student Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Assessment As Learning

**Resume Comprehension**

Read the resume and answer the questions.

1. What is his full name?

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. Where does he live?

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. What is he looking for?

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. What course did he finish in 2012?

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. Does he have an email address?

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1. Where did he work in 2012?

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

What were his duties?

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. What was his job in 2010?

Student Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Assessment As Learning

**Matching: Meanings**

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| **Term** | Letter choice | Refers to… |
| 1. **Address** 2. **Full time** 3. **Education** 4. **College** 5. **Experience** 6. **Duties** 7. **Chef** 8. **Customer** 9. **Referee** |  | 1. your manager that you worked with before 2. the person who cooks 3. school 4. someone who buys something from a shop 5. work from 8am to 5pm 6. courses and schools someone finishes 7. things that you do at work 8. things you learned before 9. place where you live |